

TRAINING BULLETIN

Number 178

COMMONWEALTH OF PENNSYLVANIA

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2024 SHERIFF AND DEPUTY SHERIFF CONTINUING EDUCATION

Continuing education is an annual requirement and is delivered online through Temple University's Canvas Learning Platform.

All currently certified and active sheriffs and deputies are certified through December 31, 2024. All personnel will have from January 16, 2024 until November 15, 2024 to complete 10 hours of online continuing education to recertify through December 31, 2025. This training consists of the following subjects:

Legal Updates	2 hours
Judicial Security	4 hours
Preparation for Service	4 hours

Each subject will have a final exam. Per Board policy, each exam will require a 70% to pass and there will be one retest allowed for each exam failed. Should a student fail any exam twice or fail to successfully complete the full continuing education training (10 hours) by November 15, 2024, the employing sheriff will have to request, through PCCD, re-enrollment for the student. Time extensions for certification will not be granted due to test failures or failure to complete the training on time.

At the completion of continuing education training and after the grades are submitted and accepted for each student, an electronic reimbursement form will be generated through the Sheriff and Deputy Sheriff Information System (SDSIS). A flat hourly rate for each student for 10 hours of training will be authorized. Neither mileage nor meal expenses will be reimbursed. As a reminder, although the Board has started to repay reimbursements, it may be some time for these reimbursements to be addressed. Counties are required to submit the reimbursement request within 18 months of the date the form was issued through SDSIS, or the reimbursement will expire. When submitted, the form is locked in and will be considered by the Board when the Board addresses those reimbursements.

Temple requires that your Canvas password be changed every ten months. Depending on when you originally created or last changed your password you may have to change it before accessing the Canvas learning platform. Instructions for changing your password are contained in the updated Canvas Help Guide. You will need the TUID # Temple provided you at the beginning of this process.

Please note: The Temple Canvas password is NOT your Keystone password. The Temple Canvas password is specific to that website.



As a reminder, there are certain hardware and software requirements for utilizing the Canvas Learning Platform. Those are outlined on the following table. If you utilize a system that does not meet these minimum requirements, some or all of the applications may not function. We recommend that you do not attempt this training on a cell phone.

Keystone and Canvas User Guides have been provided and are also available at the PCCD website under the Training Link:

<https://www.pccd.pa.gov/training/Pages/Deputy-Sheriffs%27-Education-and-Training-Program.aspx>

TECHNICAL REQUIREMENTS – CANVAS LEARNING PLATFORM	
<i>CANVAS is best viewed at a minimum screen resolution of 800 X 600, which is the average size of a notebook computer. It is not recommended to try to complete training on a phone or mobile device.</i>	
Personal Computer & Supported Operating Systems (Computer 5 years or newer, 1GB RAM/2GHz Processor)	Internet (minimum 512kbps)
Modern PC running Windows 7+ or higher	Broadband Internet access
Modern PC running Macintosh OS X/10.6 or higher	
Modern PC running Linux ChromeOS	
Supported Browsers (Minimum Operating Standards)	Required Plugins and Extensions
Chrome 77 and 78 (Windows & Macintosh)	JavaScript
Firefox 69 and 70 (Windows & Macintosh)	Flash
Edge 44 (Windows only)	
Safari 12 and 13 (Macintosh only)	

MUNICIPAL POLICE TRAINING COMMISSION RECOGNITION OF SHERIFF/DEPUTY IN-SERVICE TRAINING

After a year hiatus, the Municipal Police Officer's Education and Training Commission (MPOETC) has again recognized the 10 hours of Sheriff/Deputy Sheriff Continuing Education as partial credit for MPOETC in-service training for 2024.

The sheriff/deputy sheriff training is identified with MPOETC as SDS In-service 2024, **CLEE ID# CLE01829**.

Individual deputies can obtain a signed copy of their training records (transcripts) from their enrollment page in the SDSIS. It is the individual deputy's responsibility to provide MPOETC with proof of training as required.

PENNSYLVANIA COMMISSION ON CRIME AND DELINQUENCY
SHERIFF AND DEPUTY SHERIFF EDUCATION AND TRAINING BOARD

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